



Hamilton-Wenham Regional High School

Scholarship Establishment Form

Name of Scholarship: _____

Organization or Individual Name(s): _____

Contact Person (if different from above): _____

Mailing Address: _____

Phone: _____ Email: _____

Scholarship Description (Reason for establishment, donor history, information about memorialized person, etc.):

(Suggestions for a memorial – where/when was the person born, where did they live, what was their education/occupation/personal interests/family life and what is their connection to the community or HWRHS.)

This scholarship will be: _____ one-time only _____ yearly

This scholarship is intended for: _____ one recipient annually
 _____ other (explain): _____

Eligibility Criteria (Please check all that apply):

<u>Category</u>	<u>Details</u>
_____ Academic success	_____
_____ Leadership roles	_____
_____ Personal character	_____
_____ School involvement	_____
_____ Community service	_____
_____ Intended major/field of study/career path	_____
_____ Commitment to a certain cause	_____
_____ Participation in extra-curricular activities	_____
_____ Life experiences/interests	_____
_____ Financial need	_____
_____ Other	_____

Scholarship Funding Options:

Donor held funds:

- _____ One-time, one-year only – Amount to be given \$_____ (each) to _____ recipient(s)
- _____ Yearly - Donor expects to provide annual awards of \$_____ (each) to _____ recipient(s)
- _____ Yearly - Donor is relying on fundraising efforts for this award and will inform the Guidance Office each January of the amount to be awarded.
- _____ Other - _____

District held funds:

- _____ Yearly – Donor expects to make annual deposits into the District account for the purpose of providing an ongoing scholarship in the amount of \$_____ (each) to _____ recipient(s)
- _____ Endowment – This type of fund is meant to be permanent leaving the principal untouched. Donor designates that \$_____ from the deposit should be used to fund the first year’s award and further understands that future awards will be dependent on the amount of interest earned.

Application Process:

- _____ This scholarship will be added to the Hamilton-Wenham Regional High School’s Common Scholarship Application using the description provided on page one of this form.
- _____ Donor/Representative wishes to provide their own application or other means of gathering potential candidates.
- _____ Non-Application Option - Donor/Representative prefers that the high school’s Scholarship Selection Committee choose a recipient from the current senior class using the eligibility criteria set forth herein.

Selection Process:

- _____ Donor/Representative will choose recipient(s)
- _____ Donor/Representative has chosen above to allow the high school’s Scholarship Selection Committee to choose a recipient and further acknowledges that if funds are held by the District that the Committee has the authority to split larger amounts between several recipients.

Timeline:

The high school’s scholarship ceremony takes place on the Tuesday immediately following Memorial Day each year. It is expected that this scholarship will be given out beginning May of _____.

Acknowledgments:

My signature below confirms that the information provided on this form is accurate and represents my/my organization's preferences.

I hereby acknowledge that any scholarship funds deposited into a District account will be disbursed only to scholarship recipients as set forth herein and will not be released to any other party or returned to myself/my organization.

Signature of Individual or Organization Representative

Date

Signature of Individual or Organization Representative

Date