



HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT

Adopted by the School Committee on 2/11/16 by a vote of 7-0-0

*FY17 Budget Recommendation
School Committee Presentation
February 11, 2016*

Prepared by:

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FY17 Budget

Superintendent's Recommendation

Level Service Budget

What Does “Level Service” Mean?

Level Service is a continuation of the current programs, services and staffing of the District.

For FY17, Level Service translates into a spending increase in our Gross Operating Expenses of \$823,421 or 2.81% over the FY16 Budget.



FY17 Budget: Level Service

Key Assumptions

- **Salary Costs**
 - Incorporates a 2.5% COLA increase for all personnel.
 - Incorporates all other contractual obligations related to changes in compensation (e.g. STEP, Degree changes, and Pay Differentials).
 - No new positions.
 - Reduction in FTE's of ~4.0 versus FY16 Budget
 - Level funding of all Grants as compared to FY16, including SPED, Title I & II.

- **Operating Costs**
 - No new Services.
 - No new Programs.
 - Level funded the majority of operating account categories.
 - Exceptions to level funding include:
 - Transportation costs, including SPED.
 - Out-of-District Tuition Costs
 - Essex Retirement Pension Fund Appropriation
 - Facilities Special Projects



FY17 Budget – District Totals

Level Service Net Assessment Budget

Total Expenses								
	FY14 BUD	FY14 ACT	FY15 BUD	FY15 ACT	FY16 BUD	FY17 BUD	Difference	
General Operating Expense (Before Offsets)	\$ 28,293,786	\$ 27,311,370	\$ 28,420,061	\$ 28,481,864	\$ 29,343,112	\$ 30,166,532	\$ 823,420	2.81%
Expense Offsets	\$ 1,171,200	\$ 1,264,538	\$ 987,200	\$ 1,061,192	\$ 1,013,510	\$ 1,016,500	\$ 2,990	0.30%
General Operating Expenses (After Offsets)	\$ 27,122,586	\$ 26,046,832	\$ 27,432,861	\$ 27,420,672	\$ 28,329,602	\$ 29,150,032	\$ 820,430	2.90%
Debt Service Expense	\$ 1,841,735	\$ 1,841,735	\$ 1,970,392	\$ 1,970,392	\$ 1,993,488	\$ 2,129,250	\$ 135,763	6.81%
TOTAL EXPENDITURES	\$ 28,964,321	\$ 27,888,567	\$ 29,403,253	\$ 29,391,064	\$ 30,323,089	\$ 31,279,282	\$ 956,193	3.15%

Total Funding Sources								
	FY 14 BUD	FY 14 ACT	FY15 BUD	FY15 ACT	FY16 BUD	FY17 BUD	Difference	
<i>Revenues</i>								
Chapter 70-Base Aid	\$ 3,370,416	\$ 3,370,416	\$ 3,413,341	\$ 3,413,341	\$ 3,413,341	\$ 3,457,966	\$ 44,625	1.3%
MSBA Debt Service Reimbursement	\$ 1,132,065	\$ 1,132,065	\$ 1,132,065	\$ 1,132,065	\$ 1,132,065	\$ 1,132,065	\$ -	0.0%
State Transportation Reimbursement	\$ 251,000	\$ 318,440	\$ 290,000	\$ 290,000	\$ 290,000	\$ 331,304	\$ 41,304	14.2%
Medicaid Reimbursement	\$ 85,000	\$ 118,945	\$ 85,000	\$ 82,767	\$ 85,000	\$ 85,000	\$ -	0.0%
Interest Income	\$ 4,000	\$ 3,438	\$ 4,000	\$ 2,880	\$ 4,000	\$ 4,000	\$ -	0.0%
Prior Year Unexpended Encumbrances	\$ -	\$ 25,395	\$ -	\$ 13,217	\$ -	\$ -	\$ -	#DIV/0!
Other Non-recurring Income	\$ -	\$ 73,928	\$ -	\$ 7,502	\$ -	\$ -	\$ -	#DIV/0!
Total Revenues	\$ 4,842,481	\$ 5,042,627	\$ 4,924,406	\$ 4,941,772	\$ 4,924,406	\$ 5,010,335	\$ 85,929	1.7%
<i>Transfers In From Other Funds</i>								
Excess and Deficiency	\$ 2,115,920	\$ 2,115,920	\$ -	\$ -	\$ 395,781	\$ 555	\$ (395,226)	-99.9%
Total Transfers	\$ 2,115,920	\$ 2,115,920	\$ -	\$ -	\$ 395,781	\$ 555	\$ (395,226)	-99.9%
Total Funding Sources	\$ 6,958,401	\$ 7,158,547	\$ 4,924,406	\$ 4,941,772	\$ 5,320,187	\$ 5,010,890	\$ (309,297)	-5.8%
Total Expenditures	\$ 28,964,321	\$ 27,888,567	\$ 29,403,253	\$ 29,391,064	\$ 30,323,089	\$ 31,279,282	\$ 956,193	3.2%
Less Total Funding Sources	\$ 6,958,401	\$ 7,158,547	\$ 4,924,406	\$ 4,941,772	\$ 5,320,187	\$ 5,010,890	\$ (309,297)	-5.8%
NET ASSESSMENT including Debt Service	\$ 22,005,920	\$ 20,730,020	\$ 24,478,847	\$ 24,449,292	\$ 25,002,902	\$ 26,268,391	\$ 1,265,490	5.1%

Total Town Assessments								
	FY 14 BUD	FY 14 ACT	FY15 BUD	FY15 ACT	FY16 BUD	FY17 BUD	Difference	
Hamilton	\$ 15,181,864	\$ 15,181,864	\$ 16,867,884	\$ 16,867,884	\$ 16,991,972	\$ 17,494,749	\$ 502,777	3.0%
Wenham	\$ 6,824,056	\$ 6,824,056	\$ 7,610,963	\$ 7,610,963	\$ 8,010,930	\$ 8,773,643	\$ 762,713	9.5%
NET ASSESSMENT including Debt Service	\$ 22,005,920	\$ 22,005,920	\$ 24,478,847	\$ 24,478,847	\$ 25,002,902	\$ 26,268,391	\$ 1,265,490	5.1%

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FY17 Budget – By School & Support Program Level Service Operating Budget

The chart below depicts the allocation of our FY17 Gross Operating Expense Budget, by Budget Office.

Summary By Site & Support Program	FY15	FY15	FY16	FY16	FY17	FY17	Change FY16 to FY17	
	FTE	Budget	FTE	Budget	FTE	Budget	\$	%
Buker Elementary School	33.78	\$ 2,111,457	33.16	\$ 2,156,495	32.62	\$ 2,167,398	\$ 10,902	0.51%
Cutler Elementary School	39.21	\$ 2,539,008	39.78	\$ 2,598,053	38.82	\$ 2,603,293	\$ 5,240	0.20%
Winthrop Elementary School	54.93	\$ 3,063,345	54.08	\$ 3,106,488	52.53	\$ 3,074,550	\$ (31,937)	-1.03%
Miles River Middle School	58.63	\$ 3,822,047	60.52	\$ 4,083,899	59.12	\$ 4,206,134	\$ 122,235	2.99%
Hamilton-Wenham Regional High School	76.76	\$ 5,858,576	76.79	\$ 6,046,714	75.29	\$ 6,110,037	\$ 63,323	1.05%
Athletics	1.75	\$ 335,236	1.75	\$ 333,342	1.75	\$ 351,555	\$ 18,213	5.46%
Central Office	13.35	\$ 2,589,146	13.35	\$ 2,645,805	12.35	\$ 2,807,236	\$ 161,431	6.10%
District Maintenance	4.38	\$ 689,708	4.77	\$ 678,052	4.77	\$ 717,134	\$ 39,082	5.76%
Fringe Benefits	0.00	\$ 3,758,517	0.00	\$ 3,592,913	0.00	\$ 3,666,908	\$ 73,994	2.06%
Special Education	5.48	\$ 2,758,803	6.98	\$ 3,147,437	9.99	\$ 3,561,314	\$ 413,876	13.15%
Technology	7.20	\$ 894,219	7.20	\$ 953,912	6.73	\$ 900,974	\$ (52,938)	-5.55%
District Totals	295.47	\$ 28,420,061	298.38	\$ 29,343,112	293.97	\$ 30,166,532	\$ 823,420	2.81%

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FY17 Budget – Summary by DESE Category Level Service Operating Budget

The chart below depicts the allocation of our FY17 Gross Operating Expense Budget, by DESE Category.

Summary by DESE Category	Sum of FY15 Budget	Sum of FY16 Budget	Sum of FY17 Budget	Change FY16 to FY17	
				\$	%
Administration	\$ 1,070,491	\$ 1,110,289	\$ 1,180,023	\$ 69,734	6.28%
Capital, Operations, Maintenance	\$ 2,084,573	\$ 2,086,511	\$ 2,244,431	\$ 157,920	7.57%
Guidance, Counseling, Testing	\$ 1,071,636	\$ 1,083,836	\$ 1,075,072	\$ (8,764)	-0.81%
Inst. Materials	\$ 860,923	\$ 862,226	\$ 857,654	\$ (4,572)	-0.53%
Instructional Leadership	\$ 2,666,352	\$ 2,761,900	\$ 2,884,573	\$ 122,673	4.44%
Insurance, Retirement, Other	\$ 3,842,397	\$ 3,674,250	\$ 3,752,986	\$ 78,735	2.14%
Other Teaching Services	\$ 2,264,110	\$ 2,315,311	\$ 2,309,691	\$ (5,620)	-0.24%
Prof. Dev.	\$ 147,752	\$ 161,752	\$ 172,902	\$ 11,150	6.89%
Pupil Services	\$ 1,737,018	\$ 1,844,779	\$ 2,031,224	\$ 186,445	10.11%
Teachers	\$ 10,994,694	\$ 11,467,723	\$ 11,596,360	\$ 128,637	1.12%
Tuitions	\$ 1,680,117	\$ 1,974,534	\$ 2,061,617	\$ 87,083	4.41%
Grand Total	\$ 28,420,061	\$ 29,343,112	\$ 30,166,532	\$ 823,420	2.81%

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FY17 Budget

Motions for School Committee Budget Vote

Motion for the FY17 Operating Budget Vote:

Motion: The Hamilton-Wenham Regional School Committee approves an FY17 Total General Fund Expenditures Budget of \$31,279,282. This amount includes General Fund Operating Expenses (after Offsets) in the amount of \$29,150,032 and General Fund Debt Service Expenses in the amount of \$2,129,250.

Furthermore, the Gross Operating Expenses of the District (before Offsets) have been allocated to the DESE-defined Accounts according to the “Summary by DESE Category” chart included in this Budget Presentation dated 2/11/2016.

Motion for the FY17 Budget Assessment:

Motion: The Hamilton-Wenham Regional School Committee votes to assess the Towns of Hamilton and Wenham a combined total of \$26,268,391 as the amount necessary to operate and maintain the District, as well as pay debt service, for FY17. The District’s Assistant Superintendent shall determine the amount apportioned to each Town, and the District’s Treasurer shall certify such amounts to the respective Treasurers of each Town within 30 days of this date.

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FY17 Budget: *Timeline & Next Steps*

- December 17, 2015: Superintendent's FY17 Budget Recommendation
- December 21, 2015: Superintendent's FY17 Budget Recommendation Book Distributed
- January 7, 2016: FY17 Budget Discussion Continued
 - General Discussion including Revenue Sources, Expense Offsets, Primary Cost Drivers, etc.
 - Introduction to 5 Year Capital Improvement Plan
 - School Committee Adopts Tentative FY17 Budget
- January 8, 2016: Mail Tentative FY17 Budget to Towns
- January 21, 2016: Public Hearing on School Committee's FY17 Budget
- January 21, 2016: FY17 Budget Discussion Continued
 - Maintenance & Facilities
 - Technology
 - Master Plan
- January 28, 2016: FY17 Budget Meeting #2 with Town Officials
- February 4, 2016: FY17 Budget Discussion Continued
 - Athletics
 - Special Education
 - Healthcare Costs
- February 11, 2016: FY17 Budget Discussion Concluded
 - 5 Year Capital Improvement Plan
 - 3 Year Forecast Model (FY17 – FY19)
- February 11, 2016: School Committee votes to Adopt FY17 Budget
- April 2, 2016: Hamilton and Wenham Annual Town Meetings